

Minutes of Charter meeting of NEW Nebinger PTA (NPTA) PTA/PTSA

Local unit / council (please circle one)

Held on (date) 12/19/2018

At (site & city) George W. Nebinger School Phila., PA

The meeting was called to order at (time): 5:20pm

By the PA PTA representative(s) in attendance: Donita Allen

People in attendance. (attach copy of sign-in sheet)

All in attendance agreed that they want to start a PTA/PTSA that will be named:

Nebinger PTA (NPTA)

All in attendance agreed that the local portion of the dues per member shall be \$ 5.

This amount will be combined with the state & national portion of dues for a total dues per member to be \$ 10 (local portion + \$5.00).

Meeting was recessed at 6:02pm (time).

Membership list and dues were collected by the state representative(s).

The meeting re-convened at 6:12pm (time)

The bylaws were reviewed.

Motion to approve the bylaws as presented made by Greg Teblonski.

Motion was seconded.

Discussion.

Motion carried & bylaws approved.

Election of officers was held & the results are as follows:

President Heather Morrison

Vice President Keiya Peel

Secretary Michele Ditto

Treasurer Sara-Jane Rice

The charter forms were completed. The bylaws were signed/dated and minutes & sign-in sheet attached.

The PA PTA representative gave the president information on how to file for PA sales tax exemption & incorporation.

The EIN was: (check one)

- received by the state representative
- will be sent to the state office by the president.

PA PTA representative received & will mail the following to the state office: (check all that apply)

- signed/date bylaws with minutes & sign-in sheet (may be e-mailed)
- dues and membership list
- EIN
- all other signed charter forms

PA PTA rep congratulated the officers & the PTA.

Meeting adjourned at: 6:20 PM (time)

Signature of person who took minutes: Michelle Arto

PA PTA Representative Signature: Bonita Allen

Insert all info & add any additional notes as needed & submit with bylaws.